

REQUIREMENTS

- Enrolled or will enroll as a matriculated student in a university, college, junior college or technical school (incoming freshman accepted)
- At least One-Quarter (1/4) enrolled member of a Federally Recognized Native American Tribe.
- Undergraduate student with no more than 150 semester credits or 210 quarter credits. First bachelor's degree only. Graduate studies NOT eligible.
- Full-time or part-time status – excluding non-credit courses (minimum of 6 credits).
- Minimum cumulative GPA of 2.25 must be established and maintained after the first semester/quarter of college.
- Completed Federal Student Aid ([FAFSA](#))

GUIDELINES

First-Time Applicants and Re-Applicants – fill out an online application each time and submit all required documents no later than the deadline (see list of required documents below). Students are only able to apply for the current award at a time. Incomplete applications will not be processed. Late documents and/or applications will not be accepted. **If the last time you were awarded was before 2016, you will need to resubmit your photo and proof of heritage.*

AIS corresponds with students through emails. Be sure to add scholarship@americanindianservices.org to your contacts and safe senders list to avoid emails from AIS going to your SPAM folder. Check your email frequently.

Please allow 6 to 8 weeks AFTER the deadline for applications to be processed and updated online. With the large amount of documents and emails we receive, it will take us some time to update your online application. (Be advised that during the holiday season it will take us longer.) Please DO NOT call or email about the status of your application. If you are awarded, you will receive an Award Email and you will be required to write a thank you letter (details will be in the email), which needs to be submitted by the specified deadline. Scholarship checks will be sent to the school only after receipt of thank you letters. If no letter is received by the deadline, even after attempts to contact the student, the award will be canceled.

If you have questions about scholarships, please contact us at scholarship@americanindianservices.org

If mailing Official Transcripts and/or other Required Documents, send to:
American Indian Services

Attn: Scholarship Department
3115 East Lion Lane, Suite 320
Salt Lake City, UT 84121-3536

REQUIRED DOCUMENTS

First-Time Applicants

[Submit](#) online application

Please upload to your application, email or mail the following required documents/items:

- ***Photo of the Applicant.*** Please provide a recent photo. It does not have to be professional, but old, tattered, blurry photos, or photocopies will NOT be accepted. The photo will be sent to potential donors who might fund your scholarship or promotional material.
- ***Biographical Letter.*** Letter about yourself: specify your tribe, where you are from, the school you are attending and area of study. Describe your educational goals and future plans. Explain why you feel you need this scholarship. Letters should be typed, 12-point font, and at least ONE FULL PAGE, but no longer than 1,000 words.
- ***Proof of Heritage.*** Proof of Heritage must show blood quantum, that you are at least one-quarter. If your document does not show blood quantum, ask your tribal enrollment office for a statement or you can apply for a [Certificate of Degree of Indian Blood](#) from the BIA.
- ***Official Tuition Billing Statement.*** The statement must reflect the semester you are applying for and the tuition amount. If you are unable to get an official tuition statement, you may request a [letter](#) of estimated cost of tuition from your school stating your name, the semester you are applying for and the estimated cost of tuition for however many credits you plan to take for that semester. You may also submit a [Financial Needs Analysis form](#) in place of a tuition statement. Be sure the statement you get from your school reflects the specific semester or quarter you are applying for and not the academic year.
- ***Official Transcript*** (most current). The student can send it or the school can mail it directly to AIS. Must stay in the school sealed envelope. DO NOT WAIT for final grades to be posted and request the most current official transcript as of today. If ordering an eTrans/eScript (an official electronic transcript), it must be sent directly to transcripts@americanindianservices.org from the institution you order it from. If this is your first semester of college, you can submit an enrollment verification in place of an Official Transcript. Unofficial transcripts or copies are NOT acceptable. *UPLOAD OPTION NOT AVAILABLE.