



Needy Tribal TANF Monthly Eligibility Report (MER)

Reporting Month: _____

MER due date: _____. If your MER is incomplete or not received by the due date your check may be delayed or case closed.

Need help completing your MER? Please call your TANF Office

Pala: (888) 806-8263 **Escondido:** (866) 428-0901 **Santa Ynez:** (866) 855-8263
San Diego: (866) 913-3725 **Manzanita:** (866) 931-1480

Name _____ Date of Birth _____

Mailing Address _____

Telephone Number _____ Message Telephone _____

Email Address _____

By providing your email address, you are authorizing communication with Tribal TANF staff via email

1. UPDATE PERSONAL EVENTS YES NO

Were there any changes in the reporting month? Check all that apply and **attach proof**.

- | | | |
|--|--|---|
| <input type="checkbox"/> Adult moves in/out of home | <input type="checkbox"/> Domestic Violence | <input type="checkbox"/> New Phone Number/Mailing Address |
| <input type="checkbox"/> Bank account – Open/Close | <input type="checkbox"/> Divorced | <input type="checkbox"/> New Room Mate(s) |
| <input type="checkbox"/> Birth of Child | <input type="checkbox"/> Employment Began/Ended | <input type="checkbox"/> Pregnant |
| <input type="checkbox"/> Birthday – Adult/Child | <input type="checkbox"/> Food Stamps Began / Ended | <input type="checkbox"/> Received Report Card(s) |
| <input type="checkbox"/> Charged/convicted of drug or alcohol related felony | <input type="checkbox"/> Graduation/GED/HS/AA/BA | <input type="checkbox"/> Separated |
| <input type="checkbox"/> Child moves in/out of home | <input type="checkbox"/> Incarcerated | <input type="checkbox"/> Vehicle sold/purchased |
| <input type="checkbox"/> Commodities Began / Ended | <input type="checkbox"/> Married | <input type="checkbox"/> WIC Began / Ended |
| <input type="checkbox"/> Deceased | <input type="checkbox"/> Medi-Cal Began / Ended | <input type="checkbox"/> Other _____ |
| | <input type="checkbox"/> Moved to new home | |

Name	Relationship to You	What Happened	Date of Change

NEW ADDRESS:

New Home Address

New Mailing Address
 Same as Home

NEW PHONE NUMBER:

Name	New Number	Name	New Number

OFFICE USE ONLY

ELIGIBILITY SPECIALIST	CAREER	CASE WORKER	ELIGIBILITY REVIEWER
<input type="checkbox"/> ENTERED MER <input type="checkbox"/> ENTERED GAS <input type="checkbox"/> SCANNED STAFF INITIAL: _____ DATE: _____	FULFILLED WPH: <input type="checkbox"/> Y <input type="checkbox"/> N TOTAL WPH: _____ <input type="checkbox"/> ENTERED NOTES/CALENDAR STAFF INITIAL: _____ DATE: _____	SANCTIONED: <input type="checkbox"/> Y <input type="checkbox"/> N CODE: _____ <input type="checkbox"/> ENTERED NOTES STAFF INITIAL: _____ DATE: _____	AMT: _____ CODE: _____ INITIAL: _____ DATE: _____



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2. EARNED INCOME YES NO

Was there any earned income (employment wages), including payroll advances, issued in the reporting month?

Attach pay stubs or proof of earnings & time sheets.

Name:		Position/Title:		
Employer Name:		Employer Phone:		
Week 1 Gross Amt	Week 2 Gross Amt	Week 3 Gross Amt	Week 4 Gross Amt	Week 5 Gross Amt
\$	\$	\$	\$	\$
Date Issued				

Name:		Position/Title:		
Employer Name:		Employer Phone:		
Week 1 Gross Amt	Week 2 Gross Amt	Week 3 Gross Amt	Week 4 Gross Amt	Week 5 Gross Amt
\$	\$	\$	\$	\$
Date Issued				

Name:		Position/Title:		
Employer Name:		Employer Phone:		
Week 1 Gross Amt	Week 2 Gross Amt	Week 3 Gross Amt	Week 4 Gross Amt	Week 5 Gross Amt
\$	\$	\$	\$	\$
Date Issued				

3. UNEARNED INCOME YES NO

Was there any unearned income received in the reporting month? Check all that apply and **attach proof.**

Source of Income:	Who Received the Income?	Date Received	Gross amount of Income Received
<input type="checkbox"/> Child Support			\$
<input type="checkbox"/> Spousal Support			\$
<input type="checkbox"/> Unemployment, Ins. Benefits (UIB)			\$
<input type="checkbox"/> Social Security / SSI			\$
<input type="checkbox"/> Disability			\$
<input type="checkbox"/> Tribal Distributions: Per Capita / Revenue Sharing			\$
<input type="checkbox"/> Tax Return, Earned Income Tax Credit			\$
<input type="checkbox"/> Back Government Benefits			\$
<input type="checkbox"/> Insurance/Legal Settlements / Life Insurance			\$
<input type="checkbox"/> Casino/Lottery Winnings			\$
<input type="checkbox"/> Cash Gifts/ Tribal Gifts			\$
<input type="checkbox"/> Rental Income / Property Sales			\$
<input type="checkbox"/> Lump Sums			\$
<input type="checkbox"/> Workmen's Comp.			\$
<input type="checkbox"/> Strike Benefits			\$
<input type="checkbox"/> Grants/PELL or Scholarships			\$
<input type="checkbox"/> Other:			\$
<input type="checkbox"/> Other:			\$
<input type="checkbox"/> Other:			\$



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4. CASH ON HAND YES NO

Were there any cash resources for the reporting month? Check all that apply.

Attach current bank statement summary page showing the ending balance

<input type="checkbox"/> Checking Account Ending Balance:	<input type="checkbox"/> Savings Account Ending Balance:	<input type="checkbox"/> Cash on Hand Amount:
\$	\$	\$

5. RESOURCES YES NO

Were there any resources received in the reporting month? Check all that apply.

Resource Type	Who Received the Resource?	Date Received	Amount
<input type="checkbox"/> Food Stamps			\$
<input type="checkbox"/> Medi-Cal / Medical Assistance			\$
<input type="checkbox"/> WIC			\$
<input type="checkbox"/> Commodities			\$
<input type="checkbox"/> Subsidized Child Care attach proof			\$
<input type="checkbox"/> Employment and Job Resources attach proof			\$
<input type="checkbox"/> Public Housing attach proof if changed			\$
<input type="checkbox"/> Low Rent attach proof if changed			\$
<input type="checkbox"/> Own House/Trailer attach proof			\$

6. SCHOOL/ VOCATIONAL TRAINING YES NO

Did anyone participate in School/Vocational Training in the reporting month?

Adult Name	Site of Training

7. HIGH SCHOOL AGED CHILDREN YES NO

Were there any children age 17 or older and attending high school in the reporting month?

Child Name	School	Anticipated Grad Date

8. ADDITIONAL INFORMATION NEEDED YES NO

Check all that you would like information for:

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> Career Development | <input type="checkbox"/> GED/Diploma | <input type="checkbox"/> Apprenticeship | <input type="checkbox"/> Job Search |
| <input type="checkbox"/> Case Worker | <input type="checkbox"/> Voc Rehab | <input type="checkbox"/> Family Activities | <input type="checkbox"/> Family Counseling |
| <input type="checkbox"/> Domestic Violence Intervention | <input type="checkbox"/> Non-Custodial Education | <input type="checkbox"/> Cultural Activities | <input type="checkbox"/> Nutritionist |
| <input type="checkbox"/> Teen/Pregnancy Prevention | <input type="checkbox"/> Substance Abuse Intervention/Treatment | <input type="checkbox"/> Housing | |
| <input type="checkbox"/> Native Youth for Success Program | <input type="checkbox"/> Other: _____ | | |

9. APPLIED FOR AID YES NO

Have you applied for aid with any other TANF program, Foster Care, or CalWORKs in the reporting month?

Program name: _____ Date applied: _____

CERTIFICATION

- I must contact my Eligibility Specialist **immediately** of any changes in my household that may affect my eligibility for the amount of my cash aid; such as new job, addition/deletion to household, moved.
- Facts I report may result in an increase, decrease, or termination of assistance. If I knowingly give false facts or do not report changes in order to continue receiving assistance or benefits my assistance will be terminated.
- Payments may be delayed or terminated because of an incomplete or late MER / Calendar.

I certify under penalty of perjury that all of the above information is true and complete. I understand that falsification of any information is grounds for termination from the Tribal TANF program. The penalty will include financial recovery of any assistance provided to me while in the Tribal TANF program, and possible lifetime denial of Tribal TANF assistance.

Signature of Head of Household: ✂ _____ Date Signed: _____

Signature of 2nd Adult: ✂ _____ Date Signed: _____